

No applications are currently accepted, however, it is useful for applicants to have an awareness of what is expected for recertification, and are encouraged to prepare required documentation.

AHSCP RECERTIFICATION PROCESS FLOWCHART

My AHSCP certification as a hydrographic surveyor has lapsed



Do I have evidence of my previous AHSCP certification?

NO

Contact AHSCP for assistance:
ahs.cp@defence.gov.au

YES

REQUIRED DOCUMENTATION

1. Cover letter
2. Application form for recertification in Hydrographic Surveying
3. Evidence of previous certification (Certification certificate or Panel certification letter)
4. Record of compliant Continuous Professional Development (CPD) activities for the past 12 months. At least one of the CPD activities should be a significant calendar event such as a conference or seminar to the spatial industry
5. Signed logbook of practical hydrographic surveying experience for past 12 months



Is it more than 4 years since my certification lapsed?

YES

NO

+ ALSO REQUIRED:
A Referees Report.
Minimum of one Referees Report

LEVEL 1 APPLICANTS ONLY:

1. At least one Hydrographic Survey Report conducted in the past 24 months
2. Hydrographic Survey Plan/s (i.e. fair sheet / smooth sheet / drawings) for the above Hydrographic Survey Report

PANEL DECISION:
ARE REQUIREMENTS MET
FOR RECERTIFICATION?

NO

Panel requests further information

Does additional information address the shortfall?

NO

Recertification not valid.
Applicant notified

YES

RECERTIFICATION DECISION
APPLICANT NOTIFIED

YES